

**Town of Chester**

**Board of Selectmen/Water Commissioners/Zoning Board of Appeals**

**Minutes**

**July 25, 2016**

1. John B. opened meeting at 6:00 p.m. Minutes of 7/11/16 read and approved. Warrants signed.
2. PVPC wrote asking for the Board of appoint an "alternate" commissioner to their board.
3. At the time we have Lyle Snide as our Commissioner, but we need an alternate. John B. suggested possibly Don Ellershaw might want to. Pat will contact.
4. Discussion was held about John Murray's request for a raise, as well as \$1.00 for the other two full time laborers. A salary survey was looked at. Barbara felt at this time that the other two workers seemed to paid as well if not more then the average of the salary study. John B. agreed. They felt that they could not be in favor of another raise without a performance evaluation being done. As for John, the board would also like to do a performance evaluation on him, and set 90 days as a goal. It was noticed that some towns have clerical help, some don't. Some provide uniforms, some don't.  
The cold in place Recycling information John B. asked for was provided. John B. would like Roseanne to do up another Chapter 90 request for ERR at the Skyline to Bromley end(1.2) miles. In addition, we will have to put some type of top coat on it. We will have to advertise for this since it wasn't on the Hampshire County Bid.  
Discussion of needing potholes to be done still.  
4-day work week, does it have any advantage?
5. Library, 10 Middlefield Rd.: Pat is to write to Mr. Long asking about a donation of property at this address to the town for the possible site for the Library.
6. Water Regulations  
The board signed new water regulation policy for non-payment of water, etc. Barb moved, Rene seconded. Unanimous.
7. Senior Work Off program.  
The board signed new guidelines suggested by the Board of Assessors, for the Senior Work off program. Barb moved, Rene seconded. Unanimous

8. Accountant's Condition of Accounts. The Board was not happy with the end of year report provided. They felt there were many accounts that should have been addressed before this time, and if they had had monthly reports they could have addressed them. The Board asked Pat to make sure that Bev attended their next meeting to discuss.

Town Administrator:

Pat asked if the highway department could be utilized to help fill the potholes, etc. in the parking lot in back of town hall. Board agreed.

Citizens Comments:

Tom Beck. Asked what the summer hours were in the Highway. He was up there twice and the gate was shut at 4:00 p.m. Pat will find out.

Janice Brown asked about maintenance at the Veteran's Park across Rte. 20. Who maintains. John B. felt that the highway took care of it, as well as the triangle near the church. Pat will find out. It was suggested that the highway could again ask for the assistance of the prisoners for a day or two. Possibly Donald Gauthier should be taking care of the park.

25 Middlefield St. Barbara asked about the plans for demolition. They have been put on the back burner for a little while until an engineer can be hired. Board asked what kind of engineer? A civil engineer is necessary to evaluate the site. Pat will follow up.

Ed Meecham: Feels the work being done on swails, catch basins, etc. isn't being done properly. More supervision is needed. Also brush cutting on ERR is not being brushed off the road. Rene suggested the use of a blower on the back of a truck.

John moved to adjourn at 8:08 p.m. Barbara seconded. Unanimous.

Respectfully submitted,

Patricia Carlino, Town Administrator

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John Baldasaro, Chairman

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Barbara Huntoon, Vice Chairman

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Rene Senecal, Clerk