

**Town of Chester**  
**Board of Selectmen/Water Commissioners/Zoning Board of Appeals**

**Minutes**

**September 19, 2016**

Chairman John Baldasaro opened the meeting at 6:00 p.m. Minutes of 9/12/16 were approved. Payroll warrant of 9/8/16 was approved.

John Murray, Highway Dept. John gave an overview of activities to the Board for the last week. Potholes should be just about done throughout town. Now finishing culvert work on ERR in preparation of paving. In addition, John worked with Ron Ouimette (mason) to make repairs to COA side of building. Ron then presented plan to take care of other side of building. Selectboard voted, Barbara moved, Rene 2<sup>nd</sup>, to proceed with work on the other side. The amount is \$4,500. Pat is continuing to research ordering gutters (industrial) for the roof on both sides.

The Board then reviewed the following job descriptions: Highway Superintendent, Truck Driver/Laborer, and proposed combination Admin to Highway, Selectboard, Town Administrator. Except for a minor change, they were accepted.

Question as to whether we can record the meetings, and save them somewhere. Pat will look into it.

Rene suggested having a sign in sheet at each meeting, to attach to the minutes.

Art Lawler, Building Inspector: The board just wanted to go over his fee schedule, which Art said was really just the fee schedule that was in place when he took office July 1, 2016. Discussion of annual licenses that were coming up. There is no fee structure for them. After discussion it was decided that a fee of \$40.00 was I keeping with other towns and was approved. Art did mention that there seemed to be an application missing for 250 Middlefield Rd., for a solar installation. We are checking to see if we can track it down.

Pat took bids again for #2 heating oil for the 2016-2017 year. Three bids were received, and the winning bidder was Fuel Oil Services out of South Hadley at \$1.799 per gallon. Barbara moved, Rene 2<sup>nd</sup>, to award the bid to Fuel Oil Services. Unanimous.

Schedule for Special town meeting discussed: November 14<sup>th</sup> was decided upon, at 6:30 p.m. Pat will get together \$ amounts for the various items involved. One of the items was a possible money article for the BOH. Pat explained that the BOH was feeling somewhat overwhelmed with some of the issues that took time and expertise, such as housing. John B. suggested the BOH come into a meeting to explain to the Board what they are looking for and how they can help.

Citizens Comments:

Ed Meecham: Roadside mowing looks good from Church to Gillman's. Some areas are better than others, it seems to depend upon who's doing the mowing. Good job on ERR.

Mike Donovan from Country Journal had a question. He had spoken to Shirley Winer, who said she saw Comcast trucks of Kinne Brook measuring between poles. Not sure if this has to do with the Comcast expansion or not. Pat will forward to Mike various correspondence regarding MBI/Comcast contract.

John moved to adjourn at 6:55 p.m. Barbara 2<sup>nd</sup>. Unanimous.

Respectfully submitted,

Patricia Carlino, Town Administrator

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John Baldasaro, Chairman

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Barbara Huntoon, Vice Chairman

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Rene Senecal, Clerk