

Town of Chester
Board of Selectmen/Water Commissioner/Zoning Board of Appeals
Meeting Minutes May 8, 2017

1. Chairman Baldasaro opened meeting at 6:02 p.m.
2. Minutes of May 1, 2017 meeting were approved and signed.
3. Warrants approved and signed.
4. Parade and "Toll Booth" stop authorizations signed.
5. John Murray absent, Administrative Assistant McClafin provided information, Highway Department "to do" list as requested, BOS would like more detail. Riding lawn mower repairs needed, BOS suggested purchase of new commercial mower, current mower is approximately 18 years old. Estimate for repair of 2012 International truck now at \$12,579.89, Clerk Senecal noted some items on estimate appear to be services the Highway Department staff should be able to perform, clarification from Superintendent Murray needed. Chairman Baldasaro and Clerk Senecal questioned street sweeping, vendor was supposed to be here May 1-3 but appears they were only here May 1, Admin McClafin to clarify. Resident calls to Clerk Senecal resulted in question regarding Highway Department presence at vendor equipment event. Clerk Senecal also requested Murray's plan to address Middlefield St. road concerns.
6. Financial update: posting errors resolved, auditors looking for a few items to be able to finalize audit. Funds available for Treasurer training - Treasurer to pursue training from software provider. Chairman Baldasaro requested update on Accountant/Treasurer progress regarding monthly balancing. No real progress made, communication still an issue. BOS is dedicated to providing resources to Treasurer and Accountant but wants a plan and commitment from Accountant and Treasurer to improve process and communication, need a more proactive approach. Chairman Baldasaro asking again for all department heads to turn over funds not needed to complete year. Free cash estimated at \$275,000.00 Chairman Baldasaro hoping to be able to apply some funds to tax rate. BOS not in favor of COLA raises this year.
7. Additional articles for Annual Town Meeting
 - a. Article for Annual Town Meeting to discontinue town caucus.
 - b. Article in regards to Saturday closing for Town Hall.
 - c. Article on warrant to appropriate for funds to William St turn around engineering.

Warrant to be ready for BOS review May 22, 2017.

No citizen comments.

Chairman Baldasaro motioned to adjourn 7:35 p.m., Vice-Chairman Huntoon seconded, unanimous, meeting adjourned.,

Next regularly scheduled meeting May 15, 2017.

Respectfully submitted,
Rosanne McClafin Recording Secretary

John Baldasaro – Chairman

Barbara Huntoon – Vice Chairman

Rene Senecal – Clerk