

# TOWN OF CHESTER

## Board of Selectmen/Water Commissioners/Zoning Board of Appeals

### Meeting Minutes

June 11, 2018

Attendance: BOS Vice-Chairman Barbara Huntoon, BOS Clerk Rene Senecal, Administrative Assistant Rosanne McClafin, Highway Superintendent John Murray, Mary Ann Pease, Gene Watters, Bob Daly, Michael Hickson, Erin Patrick, John Foley, Wilma Foley, Christine Charnowski, Damon Bazzeghin, Annette LaMountain, Terry Murphy

- I. Vice-Chairman Huntoon called the meeting to order at 6:02 p.m. on June 11, 2018**
- II. Minutes from last meeting date 6/4/2018 were not submitted for approval.**
- III. Due to the open accountant position no warrants were submitted for approval.**
- IV. Mary Ann Pease- Tax collector consortium: Pease requested the Board sign the municipal enrollment form to the Community Software Consortium/MA State Collector Program for new software and conversion assistance. BOS signed authorization form.**
- V. Mike Hickson-Public Discussion: Mr. Hickson disputed the Record Access Officer's authority to charge fees for requested public records. The Board informed Mr. Hickson of the Record Access laws which allows for fees to be imposed. Mr. Hickson stated he will file an appeal.**
- VI. The Board tabled the discussion of the Highway and Town Administrator Administrative Assistant position until 6/18/2018 when a full board would be present.**
- VII. Town Administrator-Pat Carlino (absent): R. McClafin to stand-in**
  - Water: Letter to legislators requesting continuing assistance to the Chester Water Treatment Plant operation submitted for Board approval and signature. Board approved.**
  - Snow & Ice discussion: Clerk Senecal motioned to transfer Highway Department salary posting to Snow Salary account to cover payroll for FY18, Vice-Chairman Huntoon seconded, motion passed.**
  - McClafin referenced memo provided by Town Administrator Carlino requesting approval for end-of-year transfers: \$1.15 for the Recreation Committee, \$340.00 for Town Hall Custodian, \$15.00 Police and Fire Insurance. Mary Ann Pease provided information that the Town Hall Custodian payroll account had been depleted due to additional hours spent addressing the water leak and damage in the Building Inspectors office and the Town vault. Clerk Senecal motioned to approve transfers as noted from the Reserve Fund, Vice-Chairman Huntoon seconded, motion passed.**

- **BOS summer meeting schedule:** Vice-Chairman Huntoon stated she would like weekly meetings to continue through summer provided a quorum was available. Clerk Senecal motioned to continue weekly Board of Selectmen meetings, Vice-Chairman Huntoon seconded, motion passed.
- **Accountant position update:** Kathy Borden to assist with warrants while the position is open. Huntoon questioned if the position had been advertised, McClafin noted yes, on the Town website and in the Country Journal. Clerk Senecal suggested posting on MASSLIVE and in the Westfield News. Clerk Senecal asked if there were any additional applications submitted, McClafin noted yes, for the Town Administrator and the Administrative Assistant positions.

**VIII. 2019 Theater Schedule: Memorial Day mix-up:** Erin Patrick explained that it had been agreed that the Theater could have earlier access to the Town Hall for the season, but that the Town Memorial Day activities had been overlooked. She assured the BOS that there would be no future conflict.

Bob Daley asked if there was any information as to why the Quinn brothers did not purchase the Middlefield Street mill other than “unable to come to terms”. Vice-Chairman Huntoon requested a letter be sent asking the Quinns for additional clarification.

**IX. 7:00 p.m. Highway Department-John Murray:**

- Murray noted that grading was delayed to a broken hydraulic line on the grader. Pittsfield Lawn and Tractor was repairing the line and would allow additional time on the rental due to “down time”.
- Murray informed the BOS he had removed the fallen tree on the cemetery access road as per Vice-Chairman Huntoon’s request.
- The Vice-Chairman asked if there was anything regarding Nutmeg and/or the International. Murray noted the truck was running fine and asked if the BOS still wanted him to have Nutmeg perform the free evaluation. Clerk Senecal suggested waiting as there was no issue at this time.
- Murray noted the Johnson Hill culvert repairs had been completed. He also informed the BOS that he had provided the logger with specific requirements to ensure no damage to Johnson Hill when logging begins. Mary Ann Pease suggested an article for a “Road Bond” requirement be put on a Special Town meeting agenda. Clerk Senecal stated that weight limit signs should be posted as well.
- Annette LaMountain voiced a complaint about the “new” mower being left on Ingell Road. The BOS instructed Murray “to put away” the mower.
- Murray noted advertisement for summer help in upcoming Country Journal.

**X. Vice-Chairman Huntoon recognized Damon Bazzeghin.** Bazzeghin authorized Christine Charnowski to speak on his behalf. Vice-Chairman Huntoon requested Chief Illnicky be called to attend discussion. Charnowski related information pertaining to a domestic dispute involving Mr. Bazzeghin. After

discussion, the BOS noted that they did not have jurisdiction over civil or criminal matters and instructed Charnowski and Bazzaghin to follow up with the Chief.

**XI. Citizen Comments:**

- **Darci Gasperini requested information regarding the process for a Zoning Board appeal for building lot required road frontage on Lyon Hill Road, McClafin to follow up with Gasperini.**

**XII. There being no further discussion Vice-Chairman Huntoon asked for a motion to adjourn, Clerk Senecal motioned to adjourn, Vice-Chairman Huntoon seconded: meeting adjourned at 7:47 p.m.**

NEXT REGULARLY SCHEDULED MEETING 6/25/2018 6:00 P.M.

Minutes respectfully submitted by: Rosanne McClafin

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John Baldasaro – Chairman

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Barbara Huntoon – Vice-Chairman

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Rene Senecal - Clerk