



TOWN OF

CHESTER, MASSACHUSETTS

01011

BOARD OF HEALTH

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August 23, 2019 5:00pm Chester Board of Health Meeting Minutes

Meeting called to order @ 5:14pm Board of Health Office

Present: Nicholas Chiusano, Chair; Elizabeth Massa, Clerk; Greg Harrison, Norma MacDonald, Derek Savoy

Approve 07-16-2019 meeting minutes: voted yes

Revise Permit Fees: NC we are not charging for all required inspections, also not covering costs of Health Agent Fees. Health Agents charge \$60 per hour plus drive time and office time with a two hour minimum. NC Health Agent Charlie Kaniecki strongly recommends performing all inspections below. NM Title V witness fee not required by the State, need to make it a local Board of Health Regulation, agreed to discuss in future. NM said there was previous discussion of farmer's market permit but no action taken, EM food vendors at market need permit and inspection for baked goods. NM re: BNB permits does air BNB fall into the same category?, planning board said no previously. EM asked Town Administrator if there were town bylaws regarding BNB and received a no response. Need to bring this issue to the BOS to put in the bylaws/discuss. DS says difference between BNB and AirBNB is BNB has food/cooking while AirBNB does not. NC new food establishment needs to submit commercial kitchen plans for review that it will be to Mass Code Regulations.

1. REVISED Septic Plan Review: add wording "if variance is required additional charges will apply". EM motion, Voted yes
2. REVISED Disposal Works Construction Permit: \$250.00 for two inspections. EM motion, Voted yes
3. NEW Title V Inspection Processing Fee: \$50.00. EM motion, Voted yes
4. REVISED Recreational Day Camp/Mobile Home Park Inspection: \$250.00 up to three hours, food/pool permits are separate and additional. EM motion, voted yes
5. REVISED Housing Inspections: \$150.00 up to one hour, \$75.00 per hour after. EM motion, Voted yes
6. NEW Commercial Pool Permit (includes whirlpools): \$200.00 per year, includes seasonal

pools at camps. EM motion, Voted yes

7. NEW Farmer's Market: \$30.00 per vendor. EM motion, Voted yes
8. NEW Bed And Breakfast: \$150.00 per year. EM motion, Voted yes
9. NEW Food Establishment Plan and Site Review: \$150.00 application fee plus \$75.00 per hour on site. EM motion, Voted yes
10. NEW Lodging Establishment: \$150.00 per year, food/pool permit additional. EM motion, Voted yes
11. NEW Beaver Permit: \$40.00 for ten day emergency permit. EM motion, Voted yes
12. Outdoor Boiler Installation: \$150.00 *Tabled until further discussion with Building Inspector.*
13. Add notes on fee schedule "any litigation/court cost for Health Agent presence will be subject to an additional cost". EM motion, Voted yes

Transfer Station Bag Stickers: NC suggested town bags instead of stickers. EM suggested twist ties. 30 gal size, clear, EM to research bags/twist ties. *Tabled until further investigation/pricing/options.*

Prints/Plans via digital copies in addition to print copies: NC other towns are requiring digital only plans. EM we cannot copy blueprints on letter size copier in the office. NC motion to required digital plans to be submitted for new projects for all types. Voted yes

Wood Boilers: *Tabled to discuss further and have a meeting with building department with public input.*

Bed and Breakfast: discussed in detail current State Regulations that BOH is required to inspect, added permit fee to schedule (see above).

Public Comments: NM asked for agenda/office hours. EM received ServSafe Proctor certificate.

EM motion to adjourn, all in favor at 6:43pm.