

## **Hamilton Memorial Library- Minutes** **April 21, 2022**

**Present** were board members: Karen Savoy, MaryAnn Pease, Jane Sutton, Linda Koske, Lucia Browne. Also present was director, Judy and assistant, Tammy.

**Secretary's Report** from March 31 was read and accepted.

**Treasurer's Report:** MaryAnn reported balances in the Town Hall accounts as follows: Expense account-\$6,497.61 and Salary account-\$18,363.25. Judy has put in a book order which may come in after the end of the fiscal year so the town treasurer has been requested to hold that money.

**Director's Report:** Judy presented the idea of getting Museum passes. They are free to patrons, but a charge to us. Once we know the cost, we will decide which ones to purchase.

Judy presented a written report about the transition from KOHA computer system to CW Mars. The transition, if voted in, would begin July 1, 2022. State grants are available which help small libraries like ours. We postponed the vote on that transition.

**Interview:** Judy then interviewed our second candidate for Library assistant, Maureen Suriner from Middlefield. The position was offered to her for 19 hrs/wk until June 30. She accepted the position and will pick up the new hire paperwork from MaryAnn this week.

Judy requested the purchase of two bright colored adirondack chairs to put on the lawn when the Library is open. We approved that request.

Tammy presented some plans for **summer children's programming** with our natural environment as a theme. We discussed the expense involved and decided Tammy could present more details and expenses at our next meeting. Normally, the "**Friends of the Library**" group raises money to subsidize summer expenses but hasn't existed this year. Jane and Lucia will contact a few folks who would like to join this group and have a meeting with them to see if they can regroup.

Judy has redesigned and reorganized the magazines and DVD's and would like to purchase a new rack/piece of furniture for \$828. We approved this request.

**New Business:** Chester on Track is May 21. The Library will be open our normal hours. Several Board members will be out of town that day. If the "Friends" group is formed and would like to have a bake sale / give aways set up on the lawn, we have a tent they can set up. We have seeds, children stories and books to give away or sell.

**Card Catalogs:** John Hultman from the Historical Society looked at the two antique ones we have and they would like to take them. They will also be taking the Mineral collection eventually .

**New Director's** position will be reposted sometime in June.

**Next Meeting:** Thursday, May 12 at 2:00.

