

Hamilton Memorial Library: January 13, 2022

**Trustees:** Karen Savoy, Mary Ann Pease, Linda Koske, Lucia Browne  
**Guests:** Shelley Holzman, Jane Sutton

**Secretary's Report:** read and accepted

**Treasurer's Report:** Mary Ann paid \$1050 to Jeff Bourdon for electrical work, \$2925 to Dion Flooring for final payment for floor restoration, \$180 to Bert Hill Movers for monthly furniture storage. Only expenses were for library rehab and taken out of our checking account.

**New Business:** Terry Donovan resigned from the Board of Trustees, so we need to select a new trustee chairman. Karen Savoy and Lucia Browne were nominated. Karen Savoy was elected as chair-person. A new secretary needs to be nominated to replace Karen Savoy. Lucia Browne was nominated and elected to replace Karen Savoy as secretary. We need 2 more trustees to fill the board.

**Search for new library director:** Lucia has prepared a job description for hiring a library director to go in local newspapers and MA Board of Library Commissioners website. She received quotes from local newspapers for print and online ads. A written ad will be placed in Westfield Evening News, Pennysaver, Springfield Reminder, and Country Journal. An online ad will be placed on the town website. Lucia will check on pricing for newspaper online only ads.

Lucia has posted ads for library trustees on Watts News, Country Journal, and town website.

Karen and Lucia noticed that the plywood covering for opening to library basement window was dislodged and hanging open. Karen will contact HDC to request that the window covering be addressed.

**Old Business:** Mold Remediation: The report from Nature's Way showed that mold numbers have significantly increased from July-January. The closet and main library both need remediation again. Paul Lischetti from HDC said they are in contact with Serv-Pro and have requested information on further steps. Karen will contact Paul and ask if another remediation is done, can they empty the closet of all contents and dispose of it. Once we get a clear mold report, we will start moving items back in.

**Next Meeting: Feb. 16, 2022 @ 3:00 in COA room**