

**Hamilton Memorial Library**  
**Meeting Minutes: June 22, 2022**

**Present:** Jane Sutton, Karen Savoy, Linda Koske, MaryAnn Pease, Lucia Browne, and Librarians: Judy, Tammy and Maureen.

**Secretary's Report....** was read and accepted as written.

**Treasurer's Report:** (See attached report) MaryAnn requested that going forward, any large expenses should go through the town expense account rather than coming out of our checking account. Every new vendor needs a W-9, including the vendors / presenters for the Summer programming. The good news is that the salary increase was approved by the town at the annual mtg. The total amount allocated from the town now is \$50,816. Hourly distribution of salary was discussed. Judy is willing to give up a few hours so that Maureen and Tammy can learn more. Final break down is as follows: Judy-15 hrs/wk., Tammy and Maureen- 14 hrs *each* per week. The Treasurer's report was accepted.

**Librarian's report:** We now have a new (refurbished) computer and monitor for the main desk and the "clump" of wires has been rerouted and cleaned up. The old computer is now for public use. There is a new AC unit that has been installed in the window and ready for use (thanks to Paul). The two new Adirondack chairs will go out front and be secured in place for the season with permission from HCDC. The book trucks are on order, plus another children's "rounder". The printer may come in after June 30, plus more new books have been ordered and museum passes. Judy suggested that the top of the book shelf that houses the DVD's be cut down, (thanks again to Paul!) which we agreed to. Judy has been in touch with Mary Rose from the Board of Library Commissioners and has received good feedback about our progress. Karen has put in some hours cleaning out the museum. If any town owned furniture is disposed of, Kathy, the town administrator needs a list of them. There is one antique card catalog left that Karen will ask the Historical Society about. Karen and other board members will continue cleaning out that area. Tammy and Maureen presented data on the number of new patrons and participating families and children using the library. (thank you!!)

**Old Business:** The phone is still not working consistently even though Karen just bought a new one. MaryAnn offered to contact Comcast again. Chester On Track was a big success (thank you Jane!!) Jane reported that we raised \$269.91 in donations. The large air purifier needs two new air filters (old ones can't be cleaned). They were approved for purchase... hopefully before June 30?!

**New Business:** Our new website should be up and running soon so we can announce it in Watts news and list the museum passes that are available. Maureen reported on the community interest results from the survey taken. They include: Book Club, Survival preparation, “Death Cafe”, Adults craft, and aroma therapy...

The doors to the museum space do not lock properly but we agreed that since the hallway is locked and the cases are locked, it’s OK for now.

Elizabeth Massa would like permission to use the Book Records and do some research. She would bring the books into the Library to work during regular hours. We all agreed to that.

***Next Meeting: Wed. Aug 3, 2022 at 2:00 in the Library.***