

*Hamilton Memorial Library*  
*Meeting Minutes*  
**Wed September 21, 2022**

**Present** were Trustees: Karen Savoy, Jane Sutton, MaryAnn Pease, Linda Koske, and Lucia Browne. Also, Librarians Tammy and Maureen

**Secretary's Report** from Aug 24 was read and accepted.

**Treasurer's report:** MaryAnn reported its been a slow month and she has only paid 2 bills. Payroll hours are now being reported to her.

**Librarian's Report:** Judy was absent due to illness. Maureen reported progress has been made getting ready for the switch to CWMars in the children picture books. Tammy requested information about funding for programming. Some future possibilities include Essential Oils intro (Kay Judge), Movement and Play, Musician (MaryJo M.), Crafts (Michele and Peggy), Children's yoga, and Instrumental music lessons. Discussion and advice followed regarding how to apply to the local cultural council for grants. They will need to list specific performers with the application. Funding for programs can also come from the Friends of Library group but that is currently inactive. MaryAnn stated money can also become available through our checking account.

Judy's "tenure" may be ending within the next 6 months and we decided its time to advertise for a permanent director. That job will be posted soon to find the best person for the position. Tammy is interested in applying and will be working towards a bachelor degree while taking the required classes if hired. There was a discussion about having the board help to fund some of her education, but no decision was reached. Closing for the new position will be Oct 11 so we can begin interviews.

Before Judy leaves, the assistants will need training in how to order books and how to write the reports.

**Old Business:** The Beautification grant was discussed. We voted to accept Bill Smith's design and price for a new sign. We also voted to purchase the book drop that Karen presented and the specs for that. Karen will pass this info to Judy for ordering. If we have money left over, we discussed the possibility of purchasing a new picnic table for the lawn.

Judy reported via text that the new website should be up and running by next week.

**New Business:** The "ARIES" report has been done by Judy from home, after getting an extension from the state due to her illness. Karen signed the signature page and it was submitted to the state. Paul from HCDC will be meeting with the select board this Monday about the renovations on the building. Our attendance there was encouraged.

**Next Meeting** will be Wed. **October 12 at 2:30**

Respectfully Submitted, Lucia Browne