



TOWN OF
CHESTER, MASSACHUSETTS

01011

BOARD OF HEALTH
15 Middlefield Road
Chester, MA 01011
413-354-7781
boardofhealth@townofchester.net

REQUIREMENTS FOR SEPTIC SYSTEM NEW INSTALLATION OR REPAIR

Please note Board of Health Permits are online at <https://permiteyes.us/hampden/loginuser.php>

1. For an existing system: Have a Title V test done, send test results to the Board of Health via email to boardofhealth@townofchester.net.
2. For a new system: Conduct a percolation test, the results of this test will determine the soil conditions. Fee is \$200 made payable to the Town of Chester for the first two hours (min), \$100 per hour after. Apply for a permit online or download a form at <https://townofchester.net/permits-forms/> All tests to be scheduled through the Board of Health.
3. Have an engineer draw up an installation plan and submit two paper copies and also a PDF copy via email to boardofhealth@townofchester.net along with a Septic Plan Review Form and a check for \$100.00 made payable to the Town of Chester. Apply for a plan review online or download a form at <https://townofchester.net/permits-forms/> All plan reviews are performed digitally.
4. Once approved apply for a Disposal Works Permit. This permit covers two inspections by the Town Health Agent. The fee is \$250.00 payable to the Town of Chester. If more than two inspections are required an additional \$250.00 fee will be required before the next step. Apply for a Disposal Works Permit online or download a form at <https://townofchester.net/permits-forms/> . Once the form is received, the BOH will issue a certificate to begin construction.
5. Upon completion of the construction, all required inspections, a \$100.00 fee and all required signatures, a Certificate of Compliance will be issued by the BOH and the system can be put in use. Apply for a Certificate of Compliance online or download a form at <https://townofchester.net/permits-forms/>

Permitting is now done online through permit eyes at <https://permiteyes.us/hampden/loginuser.php>. A link is available on the Chester Town Website under Board of Health. There is also an instructional guide on how to use the online system. All prints and forms are required to be sent both via PDF and hard copy (2 copies of drawings required). All permits to be sent to the Board of Health. No work can begin without signed approvals.

Once the permitting process begins, please have your Town licensed installer contact the town Health Agent for inspections 413-695-0593 or 413-549-3710. All work is scheduled through the Board of Health via email with health agent cc'd.

Please mail documents to the BOH, 15 Middlefield Road, Chester MA 01011 and email them as well to boardofhealth@townofchester.net. If you have any other questions email boardofhealth@townofchester.net or call the BOH clerk Liz cell phone 413-519-3396/413-354-7781.

Thank you.
Nicholas J Chiusano
Chair