

Hamilton Memorial Library
Meeting Minutes
January 10, 2023

Attending: Karen Savoy, Mary Ann Pease, Jane Sutton, Linda Koske, Lucia Browne, Librarians..Tammy and Maureen

Guest: Paul Lischetti from HCDC

Secretary's Report from November 29 was read and accepted as written.

New Business: Paul from HCDC joined us to discuss mold retesting. It's been one year since we tested for mold, found unfavorable results, and remediated. We are still running 2 new air purifiers that "ionize" as well as our previous 2 air purifiers. Some townspeople believe we still have a mold issue and are reluctant to use the library. It was suggested that we consider retesting and then share the results with the public in an article or open house.. Paul knows a company that he trusts and since they may be testing the whole building this Spring, we could use them. It was also suggested we stay with Nature's Way, who tested last year. Paul will get back to Karen after he talks to his company and then we'll take an email vote as to whether to retest using Nature's Way or Paul's company.

Treasurer's Report: MaryAnn passed out the report with account balances(see attached). She pointed out the difference between the "Billing Address" (Town Hall) and the "Delivery Address" (School St). This will ensure she still receives the bills that need to be paid. Amazon is no longer accepting business "lines of credit". The town doesn't have a credit card so ordering from Amazon becomes more complicated. MaryAnn reimbursed Tammy and Maureen \$100 each for immediate supplies they purchased. In February we will be discussing the Budget for next year. Tammy will continue to purchase new books and other needed supplies from the Expense Account.

Librarian's Report: Judy was out sick, but presented a written report. The Website is still not finished but final additions were forwarded to Rhyme. Judy thinks conversion to CWMars is 99% complete. Tammy can be appointed "Acting Director" as long as she completes her bachelor's degree before the 3 year period is up (from Angelique's resignation).

Tammy also prepared a written report (see attached), New Wed. hours will be 1-6. The new vacuum has come in!! Karen will talk to Duane Pease about the "Friends of the Library" bank account. Presently we don't have any "friends". Circulation and programming ideas were also presented in her report.

New Business: We voted to award Tammy a scholarship of \$500 for her first semester at Westfield State University. This will come from our donation account.

Karen will contact Colleen and explain our current staffing needs. We voted by email not to hire Colleen at this time since Tammy will be considered "acting director". **Next Meeting: Thurs. Feb. 16, at 2:00.**

