

Hamilton Memorial Library  
Meeting Minutes  
**April 11, 2023**

**Present:** Karen Savoy, Jane Sutton, Linda Koske, MaryAnn Pease, Lucia Browne, Tammy and Maureen.

**Secretary's Report:** The report from Feb 16 was read and accepted as written.

**Treasurer's Report:** MaryAnn presented a written report (see attached) including bills paid. Tammy will submit bills by Wed (payroll). She also asked for permission to have a new key made for the mailbox at the Town Hall so she can easily get the mail. This was approved. MaryAnn will need an invoice from Nature's Way ,rather than an "agreement". The Expense Account needs to be spent by June 1, so Judy and Tammy will use some of that for summer programming. MaryAnn presented the new bill for the Website from RYHME. A vote was taken to pay this out of State Aid.

The Treasurer's report was accepted as written.

**Librarian's Report:** MaryRose (from the State) has Judy's contract where she is listed as "director" . If Judy were to leave, we want to know if we will have 3 years for Tammy to finish her degree and become qualified to be "permanent director". Judy was on vacation but is requesting funding to purchase shelving for new periodicals. Tammy presented the Children's Librarian Report (see attached). This included programming for the upcoming April school vacation. The Lego Club has a new sponsor, we have two new teenage volunteers and we had 12 new patrons last month!! We discussed the need for hiring another person to help on Saturdays. Karen will advertise for that. Tammy will contact Joe Sullivan so that he can close the "Friends" account. She can use that \$400 for summer programming. Tammy, Linda and MaryAnn will meet to discuss the budget and some aspects of it will be handed off to Tammy.

**Old Business:** The new Website should be live in 3 days!! The transition from KOHA to CWMARS has been finished at the library end and we are waiting for CWMARS to "migrate" the system. We don't know how long this will take, since they have many libraries to do.

The Mold Test can back with positive results and we are within "Normal" limits. No remediation is necessary!!

**New Business:** Chester On Track is on May 20. We will have a book sale and bake sale as fundraisers. The mineral collection will be open and we'll try to have a "guide" there to explain the minerals. Elizabeth Massa has offered to buy five old historical books from the Museum collection. It was agreed to give them to her for a "donation" of her choice. The Historical Society is almost ready to take the cases but they will only display the Chester minerals. After some discussion, we tabled this decision and will have to decide whether we want to part with this "gem" of a collection!.

**NEXT MEETING: May 2, 2023 at 2:30**