

Hamilton Memorial Library
Meeting Minutes
June 13, 2023

Present: Karen Savoy, MaryAnn Pease, Linda Koske, Jane Sutton, Lucia Browne,
Librarian: Tammy M.

Secretary's Report: The report from May 2 was read and accepted.

Treasurer's Report: MaryAnn presented a written report (see attached). See stated that she will need Baker and Taylor bills rather than statements. The Friends account has been closed (\$558.28) and the money will be used for summer activities and performers. Tammy knows a new patron who may be interested in reforming the Friends group and she will ask her. The Book and Bake Sale from COT brought in approximately \$325. A Plant Sale was proposed for the Fall. Karen knows someone who could donate plants. There was some question as to how/when summer performers are paid if they are paid through the Chester Cultural Council. Tammy will look into this so they get paid without waiting. On another note, Tammy agreed to order \$600 in books before July 1 to close out the fiscal year. The treasurer's report was then accepted as written.

Scholarship: Tammy will be taking 2 summer courses at Westfield State. We proposed a plan for some financial support that will be paid out of our investments. We voted on funding \$500 per semester for 3 semesters a year or \$1500/yr max. Payments will be September, January and June.

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Tammy has looked into offering this at the Library free to patrons. It will be expensive (\$1584 per year), but there is a 30 day free trial period. Patrons would have to use it in the Library, not at home. We would wait until Oct to start the free trial and decide more at our next meeting.

Librarian's Report: Tammy presented a written report (see attached). All 4 Libraries in the area are joining together on June 24 to present their summer programs. This will be held at the Blandford town Hall. Tammy and Maureen have both completed the Basic Library Techniques Administrator course. This training is required by the State. Tammy plans to get more information about being part of the Hilltown Families website where you can post activities. She is also interested in doing some readings at Walker Brook Campground, if possible. Tammy and Maureen have taken a basic training in the new RYHME website. We approved funding for Tammy to purchase a new rug for the "Teen Area".

HOURS- Summer Hours will remain the same, which are: TUES 1-6, WED 1-6
THURS 10-3, SAT 9-1

Tammy is now "Acting Director" as Judy's last day is June 29. She has a new contract and has requested a 3 month evaluation to keep communication open. (Karen will send Lucia a copy of the new contact)

CWMARS "Mapping" still needs to happen and Tammy will work on that ...it then gets sent off to a company (Evergreen), then Tammy and Maureen will go through a training for it.

NEXT MEETING: TUES. AUG. 29th at 2:00