

Hamilton Memorial Library
Meeting Minutes
May 7, 2024

Present: Karen Savoy, Linda Koske, Jane Sutton, MaryAnn Pease, Lucia Browne, Chelsea Girton (new trustee), Tammy M. and Craig Gauthier, selectman
(**Location:** COA meeting room, Town Hall)

Secretary's Report from the previous meeting was read and accepted.

Treasurer's Report: There was a discussion about which accounts the Town has so Tammy can submit invoices. The town has a Staples Account for example. After much discussion, MaryAnn suggested it would be easier if we used the trustees checking account (from our investment money) and forward Tammy a prepaid credit card to pay for items she can't get from the Town Vendors. We approved this motion 4-2 in favor of allowing Tammy access to a prepaid credit card worth \$1,000.

MaryAnn reported on the request from Tammy to work 20 hrs/wk so she would be eligible for some student loan forgiveness. MaryAnn approached the town officials and it was not possible without an exemption formMary Ann will look into that form.

Tammy submitted the info for the Treasurer's report, which was accepted. There is \$2,804.55 to be spent by July 1.

Librarian's Report: Tammy reported the move went smoothly. (Many thanks for going above and beyond!!!) Tammy and Maureen have been able to secure hours in separate locations temporarily while HCDC renovations are completed. For example: Tues 1-6 at the COA room in the town Hall, Wed events also in the COA room, Thurs activities will be held at the Train Station, Trainings at other hilltown libraries. There is a possibility of setting up Saturday hikes and outings. Tammy brought up the issue of safety while the library was still open (before the move). There seems to have been some risky work being done that could put Library patrons in danger. Before we can move back in, she suggested we get assurances from HCDC (and possibly the building inspector) that it is a safe space to be open to the public.

Chester on Track: The book and bake sale will be done in coordination with the COA (they will do sandwiches and drinks). They will both be set up outside the Town Hall on the lawn, or in the foyer if it rains. The Board of Health needs a 1 day permit. Mary Ann offered to take care of that.

New Lighting: Karen has an estimate from Jeremy Trembly. The cost to replace just bulbs and ballast is \$1,350. Disposal of all bulbs is extra. If we purchase all new fixtures, the cost would be \$3,200 plus disposal plus permits. A motion was made to purchase all new light fixtures IF they will work with the fire sprinkler system. We voted YES, pending approval from HCDC architect that they will work.

Next Meeting: Tues. June 18 at 2:00 (COA room)

Karen Savoy
Lucia Browne