

Hamilton Memorial Library
Meeting Minutes
June 18, 2024.... COA Room

Karen Savoy

Present: Karen Savoy, Jane Sutton, MaryAnn Pease, Linda Koske, Lucia Browne, Chelsea Girton, and Librarian, Tammy Merenda

Secretary's Report: The report from last month was read and accepted.

Treasurer's Report: Linda suggested that in the future, Tammy's report can printed out as an excel sheet and the Board approved it. (See attached report of account balances) MaryAnn was unable to get a debit card from the bank for Tammy so she bought 10 ..\$100 Master gift cards for Tammy to use on expenses. Tammy will report on how the cards are used. Since Chester on Track raised \$420.40, that money can be used to pay the Chester Foundation for use of the Station. There is \$542 left in the Automation account. The board approved spending this money on Microsoft Office (if its not free through the Town), and Adobe Video Editing Program.

Mike O'Melia has looked at the **Lighting job** and will need a \$500 down payment. MaryAnn suggested asking him if he is still insured (since he is retired now). Paul approved the lights, which are the same as the old ones, except with LED and settings. Mike estimated the job will cost \$3100, including parts. The board approved Mike doing the job. The Treasurer's report was then accepted.

Librarian's Report: *Summer Programming* starts Saturday and will include some programs with Seniors from town (Paint and Snack). The Chester Elementary School has granted permission to use the school for a program on July 11. The Train Station programs have been very successful with 19 children attending the last one!

Fund Raiser: September 8 is the date just scheduled for a fund raising concert to be held at the Train Station! Tammy's husband and band have offered to play. Tammy also reported plans for a float to be in the Chester on Track parade next year! See attached charts comparing our circulation with other towns. Tammy will provide the COA with a black ink cartridge since the Library has used their copy machine. Tammy was awarded free attendance to a Library Conference (PLA) in Springfield on Sept 11-13. She is also planning to take a grant writing class at WSU this summer.

MOVING back HCDC has projected June 28 as a possible date for when things will be complete. However, Jason Fogue asked the Structural Engineer (Marco Crescentini) to look at the wall behind Tammy's desk and he thinks its a problem that needs addressing. Tammy will get more information at the meeting with

HCDC tomorrow. There are other areas of concerns including a leak in the museum ceiling and the closet door in the library.

New Business: Museum Ceiling: Karen has spoken to Aaron Holly (painter) about painting the museum ceiling. He does not recommend sanding, but instead thinks using "KILLS" to seal it would be a good idea. Karen will get an estimate from him to do that job.

Movie Night: Since the REC committee no longer does this, Karen suggested the Library could do itoutside in the ball park. Tammy is excited about doing this. We have the screen but will need to buy a projector or locate a used one in good condition.

Election of Officers:

The following officers were voted in:

Karen Savoy, Chairperson

MaryAnn Pease, Treasurer

Chelsea Girton, Secretary (with permission from the board to record meetings)

NEXT MEETING: Tuesday, July 23 at 4:30.... location TBD