

Hamilton Memorial Library
Board of Trustees Public Meeting
Chester, MA 01011



Meeting Minutes September 18, 2024 COA Room

PRESENT:

Karen Savoy, MaryAnn Pease, Jane Sutton, Maureen Suriner

SECRETARY'S REPORT:

The report from the August 1st meeting was not read as the secretary was not present.

TREASURER'S REPORT and LIBRARIAN'S REPORT:

The reports from the August 1st meetings were not read as the librarian was not present.

OLD BUSINESS:

BUILDING PROJECT REPORT/FRONT DOOR: The front door is nearly finished and looks beautiful! The new handle will be installed tomorrow. There are concerns that with the second entry door being eliminated, there could be problems with cold air causing the entry area to become too chilly. We will monitor as winter approaches and discuss further as needed.

Karen said she will talk to Paul about testing the new heating system and propane billing information prior to moving back into the library.

We were informed that the parking lot would not be paved and there are no reserved spaces for the library. There will be 2 handicapped parking spaces.

SECURITY/KEY ISSUES: Tammy has said that library doors are still being found unlocked during the day, but mostly ok overnight. She asked Paul for an exterior side door key and was told those are only for tenants.

LIGHT INSTALLATION: Installation is finished and looks great! There are options for the lighting intensity/tone in different areas of the library. Electrician will help with any questions or concerns we may have.

NEW BUSINESS:

PAINTING OF WALL/METAL SUPPORTS: This area has been finished and looks very nice. Great paint match.

MUSEUM: Workmen are finished except painting the ceiling. Mineral labels need to be replaced and specimens neatened up. Karen suggested we contact John Marge and/or James Higby. Museum walls need painting. Perhaps we can do that ourselves?...To be discussed at a later date.