

**Old Elementary School Meeting, Friday May 30, 2025, 3PM.**

**COA room. Basement. 15 Middlefield Rd, Chester MA 01011**

**Committee Members:**

Veronica Marr-Chair, Norm Sollie-Clerk, Chris Martenson, Andy Sutton, Rich Holtzman, Anne Daley, Bob Daley

**AGENDA**

Approve last meeting minutes from May 16, 2025

**Old Business:**

**New Business:**

- Rewrite existing RFP and to what extent?
- Chester Vision within RFP
- Process for writing RFP
- schedule onsite visit including land.
- should onsite visit include professional with school conversion experience?

**Agenda for upcoming meetings**

More data needed i.e. septic. parking. plat map. lead. asbestos.  
What is Chesters Vision. Tie-in with RFP  
Evaluate basic Developers  
Draft RFP  
Liabilities  
Town water outages  
Incentives  
When to distribute RFP

**Next Meeting** – to be determined

**Contact:** [veronicamarr4@gmail.com](mailto:veronicamarr4@gmail.com)