



Chester Cultural Council
Chester, Massachusetts 01011

Tuesday, August 5, 2025

Location: Select Board office in Town Hall

Members Present:

Muriel Hall, Chair

Kim Fox, Secretary

Carol Hepworth

Don Humason

Muriel called the meeting to order at 5:15pm.

- There was discussion about recruiting new members. The committee needs five members to make decisions and move forward. The committee has lost a member since last year and Don Humason will be leaving soon. There will be advertising on the Town Hall Facebook page and there were a few people named the committee will ask directly.
- Confirmed all approved contracts from the awarded recipients were received except for Jennifer Powell. Her award was \$610 which will roll over into this year's granted funds.
- Discussed the need for a better contract process for the awarded organizations for efficiency.
- Kim will review which organizations still need to submit their grant report and will send to Muriel to follow up. Discussed coming up with an excel tracker to manage these processes.
- Discussed creating a Chester Cultural Council logo.
- Discussed Carol doing the CCC press releases going forward.



- Discussed being present as a council at more town events to showcase the CCC and everything the council does.
- Applications open on 9/2/25 for grant applicants.
- Discussed changing the contact person to Kim for any cultural inquiries.
- Discussed adding the Cultural Council link to the Chester Town website.
- Next meeting was set for 9/9/25 at 5pm.

Muriel Hill 9/9/2025
Chair