

Chester Municipal Electric Light Department
15 Middlefield Road, Chester, MA 01011

Commissioner's Meeting
September 9, 2025

Present: Lori Fieldstad, Beth Lansing, Deryck Savoy
Manager: Diane Hall

Meeting called to order at 6:01 p.m. Minutes from August 27th meeting handed out to Commissioners for approval. Minutes from 7-30-25 meeting approved.

Discussion regarding Eversource's "audit" of CMELD property (i.e., poles, vehicles, etc.). Diane said they had never received a copy of that report from Eversource, nor did we receive a copy of the Osmose report from Verizon about the poles. Beth said she would reach out to the Town Administrator to see if he had a copy of the Eversource report.

The Commissioners approved a 3-day virtual course for Diane to take in Public Utility Accounting through American Public Power Association (APPA). The course would be \$895 for three days, beginning on Tuesday, Sept. 16th through Thursday, Sept. 18th from noon until 3 p.m. Beth mentioned that Rosanne showed interest in taking this as well and it was decided this may happen later.

Lori recommended that a written plan to improve accounting procedures be implemented. She has contacted several CPA firms to see what the rates would be for an accountant to come in and go over monthly reconciliations, and make sure accounts balance every month. The Commissioners voted to contact and hire Adam Borbone from Goulet, Salvidio & Associates to come in and produce monthly financials for 2025 and to work with Diane to establish accrual accounting entries going forward. Lori asked how long it would take for Diane to learn this accounting practice and Diane said that she believed that, with instruction from GSA, and with the APPA class, she would make sure that she would be able to do these reports on her own by the end of the fiscal year (12/31/25). Discussion was made regarding having GSA look at the financials on a quarterly basis after that, instead of monthly.

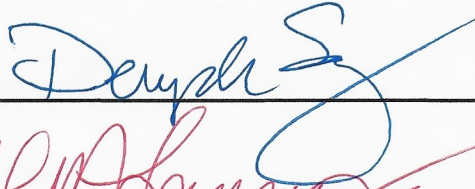
Discussion regarding the MMWEC meeting - Tom Barry cannot attend on the 25th and asked if we could reschedule the meeting. It was moved to Thursday, September 25th so that he could attend.

Meeting adjourned at 7:15 p.m. by Beth Lansing and seconded by Deryck Savoy.

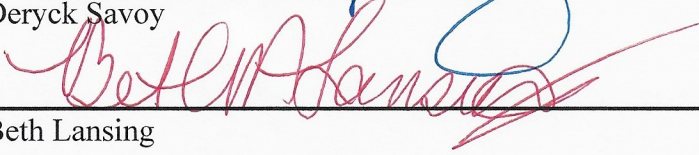
Respectfully submitted,

Diane M. Hall
Manager
CMELD

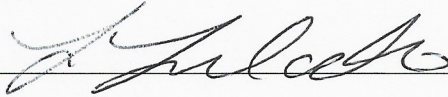
Approved:



Deryck Savoy



Beth Lansing



Lori Fieldstad