

Hamilton Memorial Library
Trustee Meeting Minutes
02/11/2026

Meeting was called to order at 1:30 by Chair, Karen Savoy
In attendance: Karen Savoy, Linda Koske, Mary Ann Pease,
Tammy Merenda, Maureen Surnier and Lee Myers.

Meeting was called to order at 1:30 by Chair, Karen Savoy
Minutes of the 11/19/2025 meeting were reviewed and
approved. Linda made a motion to accept and Lee second. All in
favor. Karen signed and Mary Ann will get them to Town Clerk.
Treasurers report was reviewed, only correction was to the
Donation amount. It should be \$11,662.17 not \$58,087.39 as
shown.

Tammy stated she is on target for spending till the end of the
fiscal year. Barnes and Noble purchasing is going well.
Tammy reviewed the Librarians report. The issue with the
firearms in the building was addressed. They have been removed
from the building and Police and Town Admin are aware of the
situation.

A pipe in the hallway froze and burst. Everyone on scene
immediately to rectify the situation.

The repairs were made but a solution to keeping them from
freezing in the future needs to be made. The building owner
would like us to keep the doors to the museum open to let the
heat into the hall. This is not feasible due to the value of mineral
collection. Mention of making a small transom window in top of
museum glass wall was mentioned. Perhaps heaters in hall
during cold snap. Up for further discussion on a solution.

The building handy man will give us a quote to install the
shades. His hourly rate is \$50.ph. Discussed how to pay for
them. Tammy will look into town credit card. Purchase order
process.

Worst case scenario Mary Ann offered to place on a credit card.

Tammy is on vacation from 3/31/26 to April 2nd. Her plans are to
take the Burial Bowl, and related pieces to the museum down
south. She will look into whether or not they want all the
artifacts.

Tammy had Maureen's review which went well, Mary Ann sat

in as she was there for budget review meeting.

Cleaning the library with the town hall person doesn't seem to be working out. Further discussion on how to handle.

Budget and hourly rate were discussed. Tammy is finalizing the numbers to submit to the town.

She would like to do a presentation at our next meeting.

Ingram Books is real slow so she is using Barnes and Noble predominantly.

Library card initiative at Chester Elementary is going well. They are all signing up for library cards.

Senior Work off has assigned 2 workers to the library. Denise Fecteau and Sr. Judith.

The library received a \$200 donation which has been added to the donation account.

Tammy got the paperwork needed from the Conservation Board for the study that needs to be done on endangered species. She has also applied for an additional \$20,000 in the 2nd round of grant funding. Fingers crossed!

Jake will be working until September when he leaves for college. Tammy informed us that Laurel has resigned. We need to start looking at additional help again.

Next Meeting 2/11/26 at 2PM

Meeting adjourned at 3:25 P.M.

Respectfully submitted,

Mary Ann T. Pease

Handwritten signature of Karen Sawoy in cursive script.