

Hamilton Memorial Library

Trustee Meeting Minutes

3/11/2026

Meeting was called to order at 2:00 PM by Chair, Karen Savoy

In attendance: Karen Savoy, Linda Koske, Mary Ann Pease, Tammy Merenda, Maureen Surnier and Lee Myers.

Minutes of the 2/11/2026 meeting were reviewed and a correction was made to reflect removing a small glass window in the museum door, possibly replacing with vents to let heat into the hallway in winter. This is a further discussion on how to handle the situation with the building owner. Linda made a motion to approve the minutes with corrections, Lee 2<sup>nd</sup>. Unanimous.

Treasurers report was reviewed, Tammy plans on placing a large order and will be using up the funds in the expense account prior to the end of the fiscal year. On the FY 27 budget request the amount for MASSCAT has been reduced to \$419. As the library is now with CWMARS. Tammy and Mary Ann are still working to clear up the confusion on Cultural Council accounts.

Librarian report was presented by Tammy. Tammy informed the board she had received another small library grant in the amount of \$10,000. These funds are going to be used for the bridge over Walker Brook from Library parking lot to Hampden St. Park. She is meeting with Liz, Dave and others on 3/12/26 at 10AM at the library to go over the project to date. Tammy has sent the paperwork back to Laura Wade, Conservation Comm., for a study on invasive species.

All material for the summer reading program has been ordered. The American Library Assoc. gives a voucher for \$150 for those who ask to help offset expenses. A binder is also sent on how to run a great summer reading program.

Blinds could not be ordered with a purchase order. Mary Ann and Tammy ordered using Mary Ann's debit card. Should be in shortly.

Tammy contacted Faith, from HCDC about the heating situation in the community room. It appears according to the repair man that the library is paying to heat this room. If this is the case it should be available to the library for usage. Faith will get back to Tammy. The HCDC handy man is going to hang the blinds and bill the library. This cost will come out of donation account.

Andrew, (Town Administrator) wrote a letter to HCDC about the lease and damage because of the water pipe in the hallway. Tammy will let Andrew know about the heating situation in the common room. No final answer on the payment of the repair bill.

The town hall custodian quit so we will not be using this person to clean the library. Laurel is staying on, possibly taking over for Maureen when she leaves.

Tammy is taking vacation at the end of April. She will combine this with delivering the Indian Bowl and other identified items to the Indian Museum in North Carolina. Coverage has been decided while Tammy is away. She will give an update at the next meeting of the trip

Tammy went over the budget presentation she will be giving to the finance committee for Fiscal Year 2027.

Next Meeting 4/28/26 at 2PM

Meeting adjourned at 4P.M.

Respectfully submitted,

Mary Ann T. Pease

*Karen Savoy*