

Chester Municipal Electric Light Department

Commissioners' Meeting Minutes

Date: April 30, 2026

6:30 pm - CMELD office 15 Middlefield Road Chester MA 01011

Attendees: Deryck Savoy/Chairman (DS), Lori Fieldstad /Commissioner (LF), Beth Lansing/Commissioner (BL) Rosanne McClaflin/CMELD Admin (RM), Andrew Alward (AA)

Chairman called meeting to order 6:31 pm.

Approval of minutes moved ahead to address a formal complaint made against CMELD Commissioner social media post. DS requested clarification, BL relayed information regarding post. Discussion followed regarding Town of Chester social media policy. No further action taken. AA to post on TOC website for working foreman. Question how long can RM be Interim Manager, no specific time frame.

Approval of minutes

Quality Fleet coming to fix digger – RM to follow up on parts and schedule.

GSA update, still need transformer inventory. Adam Schremsher had reported 2025 looked good. RM to locate Comcast and Verizon contracts to follow up on billing from 2025. LF to assist. LM developed updated excel sheet for pole inventory.

RM calculated PCA – reviewed by MMWEC and ENE both agreed with numbers. CMELD to reduce next quarter PCA by \$0.01

RM relayed request from Black Rock for updated authorizations, must be provided by Treasurer, Treasurer “would provide when ‘on-site’ RM to follow up to expedite.

PMLP request to meet with CMELD regarding MMWEC transition, suggest Friday 5/15 10:00 a.m.

RM to follow up with MMWEC regarding contract status.

RM to submit to Town Administrator report for TOC annual town report.

RM to update mutual aid agreement with WG&E to reflect anticipated part time linesman position posted and incorporate scheduled construction in addition to trouble calls. Discussion regarding Cooper to respond to trouble calls as groundman with future WG&E response. Discussion regarding increase for Cooper after mutual aid agreement completed.

There being no other business, DS motion to adjourn 7:55 pm – BL seconded.

Respectfully submitted,

Rosanne McClaflin CMELD Admin Asst/Interim Mgr.

CMELD will be splitting responsibilities between meter reading, billing and account receivables and financial reporting. CMELD proposed monthly fee of \$450.00 paid monthly or quarterly, directly to CMELD vs bi-weekly payroll. This option saving the water department time and money, as well as saving time and efforts for the Treasure and Water Commissioners. Following discussion, RD requested a written proposal. CMELD to provide.

RM move back on agenda to approve minutes of 5/28/2026 meeting.

LF note DS suggestion to hold off on determination of stand-by pay, agenda item tabled until future meeting.

RM provided information regarding average compensation for apprentice lineman, for consideration of the apprentice step/pay increase requirement per lineman program. RM proposed \$3.00 per hour increase effective immediately as opposed to waiting until the next scheduled increase in August. LF and BL support increase.

RM question paying full Hampden County Retirement bill vs one half, RM to submit total invoice.

RM confirm mutual aid agreement with WG&E fully executed.

RD question regarding CMELD meter change outs that will be necessary due to software changes. RM to research possibility of volume purchase in conjunction with water department and Russell Municipal Electric.

RM report GSA feels annual report complete and providing first quarter information to GSA, no progress on digger parts, completion of Black Rock documentation to update authorized signers, commissioners signatures required to submit, RM noted Cooper provided with the pole inventory to begin updating information and Cooper and Jeremy to move transformer inventory to Pole Barn and remove non-working inventory, Interim manager term six months with additional six month upon approval by commissioners.

There being no further business BL motion to adjourn, LF seconded, meeting adjourned 7:48 p.m.

Respectfully submitted

Rosanne McClaflin Interim General Manager

Approved:



Date:

6/18/2020

Date:

Date: