Chester Municipal Electric Light Department

Commissioners' Meeting Minutes

Date: June 18, 2026
6:30 pm - CMELD office 15 Middlefield Road Chester MA 01011

Attendees: Deryck Savoy (Chairman) Beth Lansing/Commissioner (BL) remote participation Lori Fieldstad (LF) Rosanne McClaflin/CMELD Admin (RM),

Andrew Alward-Town Administrator (AA)

James Zimmerman (JZ), Robert Daley (RD)

DS called meeting to order 6:31 pm.

1. Approve minutes 5/28/26 meeting, DS not to sign as was not present, BL signed, LF to sign when available in office.
2. Water Department Service Agreement: RD noted edit regarding mailing reports be changed from "annual" to "required". All agreed to the edit, both Water and Electric Commissioners agreed to proposed arrangement
3. RM update, digger parts still not in, bucket truck parts on order.
4. Discussion regarding stand-by pay resulted in agreement that a future meeting with Cooper and additional conversation would be helpful. RM noted that Cooper would like to be first call for emergency and voiced her agreement. Discussion ensued regarding additional compensation in lieu of stand-by pay. LF noting that there is no need to pay stand-by pay as no single person is required to respond as we have WG&E for mutual aid. Stand-by pay previously was rotated through three licensed linesmen, not one individual. Topic to be tabled for future discussion. RM reviewed costs associated with WG&E call-out for Route 20 and East River Road. New pole to be installed on East River Road.
5. CET mandates residential inspections for MMWEC Net Zero programs, RM to sign agreement with MMWEC.
6. RM presented draft Analog Meter Policy as discussed and agreed upon during December 2024 meeting, all CMELD Commissioners agreed.
7. Commissioners agree GM position needs to have job description created and be posted as to move forward toward a fully staffed office. RM to prepare for review.
8. Discussion of format for Administrative Assistant (if applicable) to be a 16 hour/4 day per week position.

Other business: RM noted the auditors had been in the office and had been provided with requested documentation and audit should be ready next week pending completion of DPU report. Discussion to have GSA to prepare DPU report, RM to contact GSA with request. DS questioned if quarterly reports were available, RM noted she had been trying to decipher prior SAGE entries to input current information for DPU but had been unable to input payroll breakdown but that payroll expenses had been correctly input. LF suggested press Roselli agree to a three year contract and reduce fee as books are in better shape due to GSA accounting.

RM stated she had given Cooper the "new" pole inventory to begin detailed inventory.

DS noted need to pursue Verizon regarding pole replacements – RM to research.

RD requested formal vote to implement water service agreement. RM presented RD motion to accept policy, JZ seconded, all in favor.

RD asked if MMWEC and CMELD have plan or information regarding BESS battery storage- DS noted MMWEC obtained grant for a feasibility study for Chester. RD expressed concern regarding effect on watershed or private wells.

RM motion to adjourn, BL seconded, meeting adjourned 7:38 p.pm.

Respectfully submitted,

Rosanne McClaflin Interim General Manager

Approved:

Deyd Saag ______ Date: 7/9/2026

Beth Loewing ______ Date: 7/9/2026

______ Date: ______